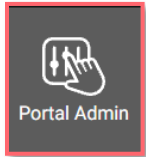


Portal Admin Activity Log

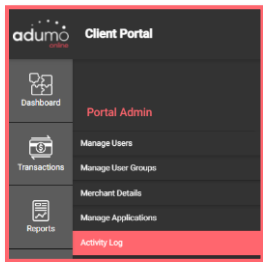
Initiated By: Administrator / Users

Used To: Activity Log

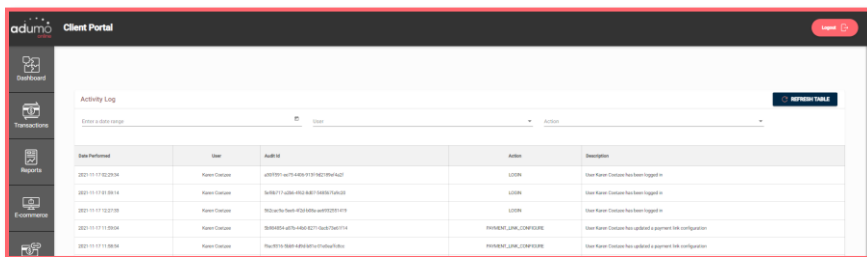
1. Click on the Portal Admin icon



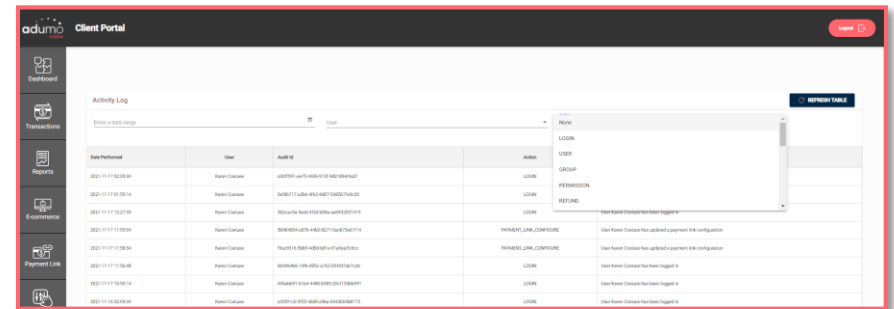
2. Click on Activity Log



3. You will be taken to the page where you can see the user activity associated to all your Users or Groups



4. You can make specific selections based on the Date, the User and the Action you wish to see



5. Your search results will be displayed as per your selection criteria defined, shown below:

